

## Changing Banking Information on Portal

If when making your contribution, you would like to change the account the contribution is coming from, click Cancel to exit the New Contribution page.

Owner Portal		New Contribution ×
🛔 My Dashboard	My Dashboard Owner Portal / My Dashboard	Portfolio
My Ledger		
Communications	My Dashboard	Amount
연 Documents		
idd Reports		Comments
\$ Bills		Ş
& Maintenance		
		Payment Method E-Check [2 Bank Name Wells Fargo
	Income Top 5 Income Accounts Total Income - \$4.02.00	Account type Decing Please take into consideration that the settement of your payment will take 3 to 4 business days, in month where the payments date is a weekend or holidary, your payment will be initiated the next business days for avoid a non-sufficient funds fee, please be sure that your bank account has the sufficient funds to cover your payment. Cancel Save
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To change the account setup on your portal, click on your name drop down seen in the upper right hand corner.

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9	Expense	Ending Balance	Management Fee	Availa
			Portfolio	Minimum - \$0.00
			New	Contribution
			New	Contribution

Then, select View Payment Information.



## Select to Delete Payment Information.

ment Information Portal / Payment Information	
ayment Information - ACH E-Check ePay	
	To change this information, you must first delete this payment account and then add your new account Info
ccount Information	Billing Information
ayment Method	First Name
ank Name	Last Name
ccount Number	Rilling Address
buting Number	Addree 2
SN/SIN	
iver License	City Devices
iver License State/Province	State/Province
ccount Type	Zlp/Postal Code
	Billing Email

Enter new payment information and click to Save.

This action will change your payment account for contributions and draws. If you only plan to make a contribution from the new account added and do not choose to receive your draw into it, you will need to remove the account again by going back into this page and selecting "Delete Payment Info". Then, re add your draw account prior to the next draw transaction.